

Community Development Block Grant Fund

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T*o provide funding for local community projects and services which further the objectives of the Federal Community Development Block Grant (CDBG) program. The national objectives of the program are to provide assistance to persons of low- and moderate-income, prevent or eliminate slums and blight, or meet other community needs of an emergency nature.*

Beginning in 1984-1985, the City Council determined that the CDBG funds would be allocated under two program categories: Contractual Community Services and Community Development Improvements. The Contractual Community Services (CCS) category (15% of the grant) provides funding for non-profit community-based organizations that perform services under contract to the City in the areas of community services/recreation, child care, legal services, senior services, services for persons with disabilities, youth services, and homeless/emergency assistance/employment. The Community Development Improvement (CDI) category (85% of the grant) provides funding for capital projects, housing improvements, neighborhood revitalization, planning studies, fair housing, code enforcement, economic development, and grant administration.

Community Development Block Grant Fund

Budget Summary

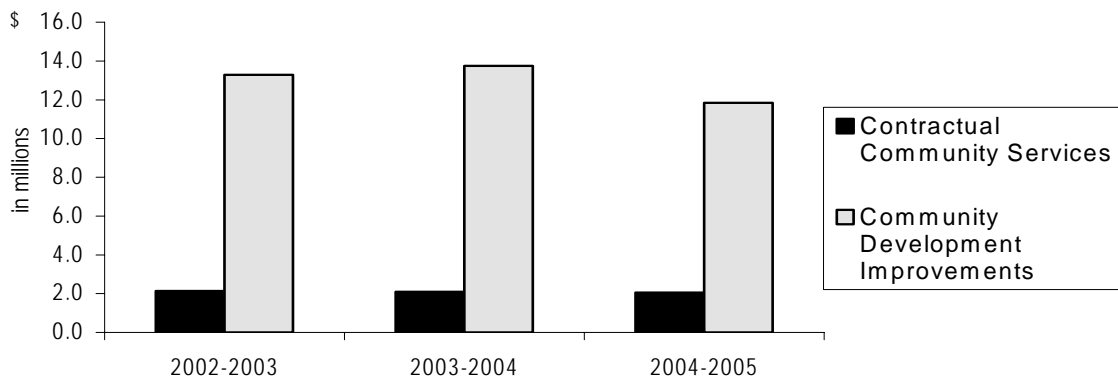
	2003-2004 Adopted	2004-2005 Adopted	Change
Contractual Community Services	\$ 2,086,470	\$ 2,046,900	(1.9%)
Community Development Improvements	\$ 13,742,200	\$ 11,849,100	(13.8%)

Budget Highlights 2004-2005

- ☐ Funding for various public services as provided by community-based organizations.
- ☐ Housing Rehabilitation Program that provides low interest loans to low- and moderate-income San José residents.
- ☐ Housing and Energy Services Program to remove architectural barriers in homes of elderly and disabled residents.
- ☐ Economic development programs to provide business training and create jobs.
- ☐ Eight physical improvement projects in the Strong Neighborhoods Initiative (SNI) areas: Welch Park, Alma Community Center, Greater Gardner Community Center, Mayfair Strong Neighborhood Traffic Calming, University SNI Area Antique Style Lighting/Pedestrian Corridors Priorities, Blackford Storm Drain Improvements, Gateway East Sanitary Sewers, and One-Way Couplet Conversion/Historic Lighting Project.
- ☐ Programs to provide proactive, comprehensive code enforcement of various health, safety and housing codes.

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CDBG ENTITLEMENT FUNDING



Community Development Block Grant Fund

Fund Overview

The City's Community Development Block Grant (CDBG) Program budget was based on a total 2004-2005 entitlement grant of \$12.1 million (a decrease of \$286,000 over the 2003-2004 entitlement); projected housing rehabilitation loan program income of \$1.5 million; and \$5.58 million in prior years funds. Of the total \$19.2 million in CDBG program funds available for 2004-2005, approximately \$2.0 million was available for Contractual Community Services (CCS), and approximately \$11.8 million was available for Community Development Improvements (CDI). The spending plan described in the following sections was reviewed and given initial approval by the City Council on May 4, 2004 and final approval on June 22, 2004.

Contractual Community Services

The City Council approved a two-year funding plan for the CCS program. The first year of the two-year plan began in 2003-2004. For 2004-2005, the second and final year of the two-year plan, CCS entitlement and program income was approved to fund 39 public services projects totaling approximately \$2.0 million. Award of funding in 2004-2005 was conditioned upon adequately meeting the funding conditions, including meeting agreed upon goals and outcomes as well as other contractual requirements and the City's receipt of funds from the U.S. Housing and Urban Development Department (HUD). No additional CCS applications were solicited for the 2004-2005 application process.

Community Development Improvement

A new three-year funding plan was approved for the CDI category beginning in 2004-2005. The plan which will cover 2004-2005 (Year 1), 2005-2006 (Year 2), and 2006-2007 (Year 3) was designed to address several recurring issues involving the funding and implementation of CDI projects as they impact

the expenditure of public funds in a timely manner consistent with HUD guidelines.

A total of 66 eligible proposals submitted to the City requested over \$33 million for Community Development Improvement Projects in 2004-2005. A funding allocation totaling over \$11.8 million was approved for 2004-2005, with placement recommendations for future funding approved for Year 2 and Year 3. It should be noted, however, that a placement recommendation is not a guarantee of funding, but rather a statement of funding priority provided all funding contingencies are met.

As part of the 2004-2005 CDBG application process, projects listed in the top 10 Strong Neighborhoods Initiative (SNI) plans were given priority in order to continue the SNI efforts.

The following are highlights of the 2004-2005 Adopted Budget for the CDI category. These projects are all in SNI areas:

- Completion of assessment and maintenance cleaning of the Gateway East Sanitary Sewer mainlines and installation of sewer laterals (\$550,000);
- Installation of pedestrian scale streetlights along heavy pedestrian usage blocks to increase nighttime visibility and safety as well as retain historic accuracy in the University SNI area (\$215,000);
- Reconstruction of streets, curbs and gutters, and sidewalks in the Greater Gardner SNI area (\$550,000); and
- Removal and replacement of damaged curb and gutter and adjacent pavement to provide proper drainage along Flora Avenue, Rosalia Avenue, Teale Avenue and Boynton Avenue in the Blackford SNI

Community Development Block Grant Fund

Fund Overview

Community Development Improvement (Cont'd.)

area (\$211,100).

In addition, various housing services, code enforcement and emergency assistance efforts were approved to continue in 2004-2005 to support the SNI efforts. Examples include the following services:

- SNI Special Neighborhoods Project which facilitates private investments in new housing and businesses by preparing properties for development through General Plan amendments and rezonings (\$355,699);
- SNI Organizing and Implementation Team Project, a partnership between the City, the Redevelopment Agency and the community to build clean, safe and attractive neighborhoods by fostering strong, independent and capable neighborhood organizations (\$381,081);
- Continued implementation of the City's Anti-Graffiti (\$529,662) and Anti-Litter

(\$248,030) Programs to decrease the presence of blight throughout San José through prompt removal of graffiti from single and multi-housing units with an emphasis on low-income areas and providing anti-litter education coordination of law enforcement agencies and recruitment of volunteers;

- City of San José Code Enforcement: Low-Moderate Area will strive to preserve and improve the quality of existing affordable housing units in low- and moderate-income areas and SNI areas through code inspection and enforcement activities (\$2,952,043); and
- Housing Rehabilitation Program will provide low-interest and deferred loans and grants to low-income borrowers and loans to rental property owners to improve properties occupied by low- and moderate- income households in the City of San José with special emphasis on SNI areas (\$1,500,064).

Community Development Block Grant Fund

Fund Summary

	2002-2003 Actual 1	2003-2004 Adopted 2	2004-2005 Adopted 3	% Change (2 to 3)
Dollars by Sources				
Fund Balance	\$ 11,086,916	\$ 6,510,574	\$ 5,577,273	(14.3%)
CDBG Entitlement	12,820,539	12,432,000	12,146,000	(2.3%)
Housing Rehabilitation Loan				
Program Income	1,619,488	1,500,000	1,500,000	0.0%
Other Revenue	854,399	0	0	N/A
Total	\$ 26,381,342	\$ 20,442,574	\$ 19,223,273	(6.0%)
Dollars by Uses				
Contractual Community Services	\$ 2,121,845	\$ 2,086,470	\$ 2,046,900	(1.9%)
Community Development Improvements	11,346,620	13,742,200	11,849,100	(13.8%)
Fund Balance and Miscellaneous	12,912,877	4,613,904	5,327,273	15.5%
Total	\$ 26,381,342	\$ 20,442,574	\$ 19,223,273	(6.0%)

Community Development Block Grant Fund

Budget Category: Contractual Community Services

Budget Category Overview

Contractual Community Services (CCS) funds support non-profit community based organizations' activities that provide services under contract with the City in the areas of community services/recreation, child care, legal services, senior services, services for persons with disabilities, youth services, and homeless/emergency assistance/employment. Approximately 15% of the City's 2004-2005 entitlement grant and some prior year program income were allocated to fund CCS. The total available for this category was \$2,046,900. Funds may be used for activities defined as public services under CDBG regulations.

In 2003-2004, the City Council approved a two-year funding plan for the CCS Program. In this plan, 40 public service projects were

originally recommended for a total of \$2,089,800. These projects were evaluated to determine whether they adequately met the conditions for continued funding in 2004-2005. No additional CCS applications were solicited in the 2004-2005 application process. Due to a reduction in the City's entitlement for 2004-2005, funds available for CCS projects were slightly less than originally anticipated. Thus, with the exception of Youth Empowered for Employment (ROHI Alternative Community), all CCS projects (39 total) that were given priority funding for 2003-2004 were approved for funding in 2004-2005.

Budget Category Summary

	2002-2003 Actual 1	2003-2004 Adopted 2	2004-2005 Adopted 3	% Change (2 to 3)
Contractual Community Services				
Contractual Community Services	\$ 2,121,845	\$ 2,086,470	\$ 2,046,900	(1.9%)
Total	\$ 2,121,845	\$ 2,086,470	\$ 2,046,900	(1.9%)

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Community Development Block Grant Fund

Budget Category: Community Development Improvements

Budget Category Overview

Approximately 85.0% of the City's 2004-2005 entitlement, some prior year program income, and fund balance were allocated to the Community Development Improvements category. This category consists primarily of code enforcement, physical improvements, economic development activities, planning studies, and

related administrative activities performed by or under the direction of City staff. Approved funding and staffing of these projects are shown in the operating or capital budgets of the applicable departments. In addition, funds may be provided to eligible community groups for physical improvements or economic development activities.

Budget Category Summary

	2002-2003 Actual 1	2003-2004 Adopted 2	2004-2005 Adopted 3	% Change (2 to 3)
Community Development Improvements				
Fair Housing	\$ 472,026	\$ 598,667	\$ 434,133	(27.5%)
Housing Improvement Program	3,362,535	3,488,088	2,821,787	(19.1%)
Economic Development	674,135	1,195,835	617,182	(48.4%)
Capital Projects	2,152,797	2,512,267	2,480,858	(1.3%)
Planning Studies	809,901	871,551	822,846	(5.6%)
City Programs	3,875,226	5,075,792	4,672,294	(7.9%)
Total	\$ 11,346,620	\$ 13,742,200	\$ 11,849,100	(13.8%)

Community Development Block Grant Fund

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

The following projects were approved for funding in the 2004-2005 Adopted Budget from the Community Development Improvements allocation:

Adopted Allocation	Rebudgeted Prior Years Fund (\$)	2004-2005 Entitlement (\$)	Total Adopted 2004-2005 (\$)
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FAIR HOUSING

Legal Aid Society Fair Housing Project	\$	\$ 118,725	\$ 118,725
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(Legal Aid Society of Santa Clara County)

This project will provide comprehensive fair housing services to San José residents. These services consist of legal representation, fair housing counseling, community outreach that includes multi-lingual forums, and printed information.

Non-Rent Control Tenancy Protection Program		47,793	47,793
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(Housing Department)

The Non-Rent Control Tenancy Protection Program will provide mediation, public outreach, information and referral services to approximately 63,000 low-to moderate- income clients not covered by the City's Rent Control Ordinance.

Fair Housing Investigation and Enforcement Services		267,615	267,615
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(Project Sentinel)

This project will provide comprehensive fair housing services of counseling, consultation, investigation, and legal representation by conducting an intensive multi-lingual outreach campaign and by partnering with a wide spectrum of social service providers.

Subtotal – Fair Housing:	\$	\$ 434,133	\$ 434,133
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HOUSING IMPROVEMENT PROGRAM

Housing Rehabilitation – City-Wide and SNI Targeted	\$	\$ 1,500,064	\$ 1,500,064
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(Housing Department)

This program will provide financial and technical assistance to low-income property owners and landlords renting to low-income tenants. The loans and grants are for emergency repairs to maintain decent, safe, and sanitary living conditions and to rehabilitate dwellings to extend their useful life for occupancy by low-income households. The project will improve the exteriors of properties to enhance livability.

Community Development Block Grant Fund

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Years Fund (\$)	2004-2005 Entitlement (\$)	Total Adopted 2004-2005 (\$)
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HOUSING IMPROVEMENT PROGRAM (CONT'D.)

Housing and Energy Services Program (Economic and Social Opportunities)	\$	\$ 560,000	\$ 560,000
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This program will conduct home assessments, safety inspections and provide direct services designed to correct health and safety problems, improve accessibility, and home energy efficiency for low-income families. This program will assist families in SNI neighborhoods to improve the condition and appearance of their homes and property.

Housing Repair for Low-Income Senior/Disabled (Rebuilding Together Silicon Valley)		45,000	45,000
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This program will repair, rehabilitate, and upgrade 40-50 housing units for very low-income residents in San José. A majority of the clients are seniors and/or people with disabilities.

Anti-Graffiti Program (Parks, Recreation & Neighborhood Services)		529,662	529,662
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The Anti-Graffiti Program will decrease the presence of graffiti blight in San José through prompt removal of graffiti from both public and private property within blighted areas in SNI neighborhoods. The program offers technical assistance, education, programs, and enforcement of the blight ordinance.

Corps Community Projects (San José Conservation Corps)		187,061	187,061
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The San José Conservation Corps (SJCC) will provide interim assistance to the SNI areas during a transition period designed to allow the Neighborhood Community Associations to train volunteers to take over the services now provided by SJCC. The SJCC will provide service hours and vehicles to remove trash and debris from all of the SNI neighborhoods and will participate in special projects such as tree planting, installing irrigation lines, stenciling street addresses and repairing fences.

Subtotal—Housing Improvement Program:\$		\$ 2,821,787	\$ 2,821,787
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Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Years Fund (\$)	2004-2005 Entitlement (\$)	Total Adopted 2004-2005 (\$)
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ECONOMIC DEVELOPMENT

Small Business Institute/Business Assistance Center (Silicon Valley Economic Development Corp.)	\$	\$ 287,481	\$ 287,481
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This project will provide start-up and stay-up business management training, counseling, and technology mentoring to small business owners and entrepreneurs. In addition, the project will manage two City loan funds and provide technical assistance to small business owners to assist them in applying for business loans. The project will result in the creation of new jobs, which will be filled primarily by low-income San José residents.

Small Business Development Project (Santa Clara University)	27,000	27,000
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The Small Business Development Project (SBDP) will provide free legal assistance to eligible low-income and very low-income clients who are starting or operating small businesses. SBDP will promote economic development, self-sufficiency, and access to legal information and services. SBDP will provide bilingual microenterprise technical assistance through individual advice appointments, ongoing legal representation, community workshops, and written brochures.

San José/Silicon Valley Center for Entrepreneurial Development (Santa Clara County Black Chamber of Commerce)	93,920	93,920
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The Center for Entrepreneurial Development is a multi-cultural micro-enterprise incubator program that supports job and economic development for very low- to moderate-income San José residents. Specific services provided to support the success of these businesses will include the following: entrepreneurial training, management and technical assistance, and subsidized rent with shared support services and resources. The maximum tenure for each incubee is 18 months.

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Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Years Fund (\$)	2004-2005 Entitlement (\$)	Total Adopted 2004-2005 (\$)
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ECONOMIC DEVELOPMENT (CONT'D.)

San José Smart Start Family Childcare (Parks, Recreation, & Neighborhood Services)	\$	\$ 208,781	\$ 208,781
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Opening new and retaining existing child care businesses is the objective of Smart Start San José Family Child Care (SSSJ-FCC). A part of the City's Early Care and Education Initiative, SSSJ-FCC also expands the number of available, quality childcare spaces in San José. Through this project, SSSJ-FCC will open 19 businesses through its New Business Creation, retain 48 businesses through its Retention Services, and provide professional growth and development to 500 professionals through educational support and assistance.

Subtotal – Economic Development:	\$	\$ 617,182	\$ 617,182
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CAPITAL PROJECTS

Community Capital Projects – Funding was approved for the following capital projects sponsored by community groups:

Kidango Linda Vista Children's Center Renovations (KIDANGO)	\$	\$ 193,287	\$ 193,287
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The Kidango Linda Vista Children's Center will be renovated to provide a safe, developmentally appropriate educational setting for children. The Preschool Program and the Before and After School Program will each have appropriate indoor and outdoor environments. Consequently, children will master new skills, enhance their social emotional development, and be more successful in school and life.

Improved Client Services Delivery (Santa Clara Valley Blind Center, Inc.)		80,500	80,500
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This project will provide vision-related rehabilitation, recreation and social programs, and in-home volunteer support to help people who are blind or losing their sight, adjust to their sight loss, improve their quality of life, and remain independent. Information and referral services and community outreach programs will also be provided. Facility renovation will improve delivery of services, Americans with Disabilities Act compliance, and client and public safety.

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Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Years Fund (\$)	2004-2005 Entitlement (\$)	Total Adopted 2004-2005 (\$)
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CAPITAL PROJECTS (CONT'D.)

American Community Senior Service (Yu-Ai Kai/Japanese)	\$	\$ 92,971	\$ 92,971
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This project will rehabilitate a residential property at 576 N. 4th Street in the San José Japantown area. This rehabilitation will allow the agency to move its administrative and service staff, creating additional space to support a greater number of clients.

Subtotal – Community Capital Projects:	\$	\$ 366,758	\$ 366,758
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City Capital Projects – Funding was approved for the following capital projects sponsored by City Departments:

Welch Park Improvements (Parks, Recreation, & Neighborhood Services)	\$	\$ 200,000	\$ 200,000
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This project will provide funding for improvements to Welch Park to create a more welcoming environment. These improvements will include additional benches and picnic tables, drinking fountains, trees and landscaping for shade, pathway lighting, and trash receptacles.

Alma Community Center (Parks, Recreation, & Neighborhood Services)		78,000	78,000
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Identified as the #2 priority for the Washington SNI, redesign and construction of the Alma Community Center will include 16,000 square feet of multi-use space, improved kitchen facilities, computer lab, a gym, and a small health clinic. The Center, when completed, will offer community services to 29,769 residents, including nutrition, health, and social services, community recreational space, and enrichment and academic programming for all ages. Activities for 2004-2005 consist of predevelopment and design of the project.

Greater Gardner Street Reconstruction (Redevelopment Agency)		550,000	550,000
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This project will reconstruct streets, curbs and gutters, and sidewalks, in the Greater Gardner SNI area. The project will vastly improve pedestrian and vehicle safety and improve the appearance and livability of the neighborhood.

Community Development Block Grant Fund

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Years Fund (\$)	2004-2005 Entitlement (\$)	Total Adopted 2004-2005 (\$)
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CAPITAL PROJECTS (CONT'D.)

Mayfair Strong Neighborhood Traffic Calming (Redevelopment Agency)	\$	\$ 110,000	\$ 110,000
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This project will install Traffic Calming Devices in the Mayfair SNI area. Completion of this project will improve pedestrian safety for the disabled community, elderly, children and others.

University SNI Area – Antique Style Lighting/Pedestrian Corridors Priorities (Redevelopment Agency)		215,000	215,000
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The University SNI area identified pedestrian corridors and the installation of antique-style pedestrian scale streetlights as its #2 priority. This project, which is Phase II of a comprehensive pedestrian enhancement project, will install 38 pedestrian scale streetlights along six blocks that have heavy pedestrian usage to increase nighttime visibility and safety, as well as respect and reinforce the historic fabric of the community.

Blackford Storm Drain Improvements (Redevelopment Agency)		211,100	211,100
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The Blackford SNI area identified improving storm drainage as a top priority. This project will remove and replace damaged curb and gutter and adjacent pavement to provide proper drainage and convert the existing storm system to meet City standards. The project directly addresses health and safety concerns in the neighborhood by reducing water accumulation in neighborhood streets.

Gateway East Sanitary Sewers (Public Works)		550,000	550,000
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This project will complete an assessment and maintenance cleaning of the neighborhood sewer mainlines, and install sewer laterals with City-approved cleanouts. The project will significantly improve health and safety standards concerns in the neighborhood by reducing the risk of exposure to disease and life threatening biological agents, dramatically improving the quality of life in the neighborhood.

Community Development Block Grant Fund

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Years Fund (\$)	2004-2005 Entitlement (\$)	Total Adopted 2004-2005 (\$)
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CAPITAL PROJECTS (CONT'D.)

One-Way Couplet Conversion/ Historic Lighting Project – 13th Street Strong Neighborhood (Redevelopment Agency)	\$	\$ 200,000	\$ 200,000
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The 13th Street SNI area identified the conversion of one-way couplets to two-way residential streets and the installation of pedestrian amenities as its #1 priority. This project will install 34 pedestrian scale historic streetlights as part of the conversion of 3rd and 4th Streets and will improve the safety and aesthetics of the neighborhood by enhancing visibility and reinforcing its historic character.

Subtotal – City Capital Projects:	\$	\$ 2,114,100	\$ 2,114,100
Subtotal – All Capital Projects:	\$	\$ 2,480,858	\$ 2,480,858

PLANNING STUDIES

Environmental Review of CDBG Proposals (Planning, Building, & Code Enforcement Department)	\$	\$ 86,066	\$ 86,066
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The project will include research, analysis, and documentation of environmental impacts for up to 120 CDBG projects; review of consultant-prepared Environmental Assessments and Environmental Impact Statements; and preparation of required paperwork consistent with the National Environment Policy Act (NEPA) with the expectation and goal to ensure CDBG projects have proper environmental clearance in compliance with NEPA.

Strong Neighborhoods Initiative (SNI)/ Special Neighborhood Projects (Planning, Building & Code Enforcement)		355,699	355,699
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This project will implement the land use and planning priorities contained in the adopted Neighborhood Improvement Plans and Specific Plans, and complete other revitalization projects that address quality of life issues for residents and foster private investment in under-served neighborhoods.

Community Development Block Grant Fund

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Years Fund (\$)	2004-2005 Entitlement (\$)	Total Adopted 2004-2005 (\$)
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PLANNING STUDIES (CONT'D.)

Strong Neighborhoods Initiative Organizing & Implementation Team (Parks, Recreation, & Neighborhood Services)	\$	\$ 381,081	\$ 381,081
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The SNI Organizing and Implementation Team will work with neighborhood groups, City departments, the Redevelopment Agency, and outside entities to provide technical assistance and analytical support in the areas of leadership development, capacity building, resource development and neighborhood improvement project implementation. The team will also assist in the coordination of SNI/Neighborhood Development Center community outreach and communication efforts.

Subtotal – Planning Studies:	\$	\$ 822,846	\$ 822,846
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CITY PROGRAMS – Funding (including overhead) was approved for the following CDBG services performed by City departments. Staffing and other expenses for these projects were included in the operating budgets of the applicable City department.

Accounting Services for CDBG Program (Finance)	\$	\$ 202,272	\$ 202,272
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This project will provide for the financial administration and grant accounting services for the CDBG and Housing Rehabilitation Programs.

CDBG Program Development and Monitoring (Parks, Recreation, & Neighborhood Services)		1,269,949	1,269,949
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This program will continue to provide planning and administration of the CDBG Program, including technical assistance and monitoring of all CDBG-funded projects.

Community Development Block Grant Fund

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Years Fund (\$)	2004-2005 Entitlement (\$)	Total Adopted 2004-2005 (\$)
CITY PROGRAMS (CONT'D.)			
City of San José Code Enforcement: Low-Moderate Area (LMA) (Planning, Building, & Code Enforcement)	\$	\$ 2,952,043	\$ 2,952,043
This project will preserve and improve the quality of existing affordable housing units, in low- and moderate-income areas and SNI areas through code enforcement and inspection services. This project also assists in preventing slums and blight in low-income and SNI areas through code inspection and enforcement activities.			
Anti-Litter Program (Parks, Recreation, & Neighborhood Services)		248,030	248,030
The Anti-Litter Program will decrease the presence of litter blight in San José through public education, coordination of law enforcement agencies and recruitment of volunteers in San José. The project's target area will be low- to moderate-income SNI areas. If needed, physical improvements will be carried out in these neighborhoods as well (fencing, surveillance cameras and signs about current laws and fines) as necessary.			
Subtotal – City Programs:	\$	\$ 4,672,294	\$ 4,672,294
Total All CDI Programs	\$	\$ 11,849,100	\$ 11,849,100